



**GOVERNING BOARD MEETING MINUTES  
DIXON MONTESSORI CHARTER SCHOOL  
355 N. ALMOND ST. DIXON, CA 95630  
APRIL 24<sup>TH</sup>, 6:30PM REGULAR MEETING**

**A Passion for Excellence**

**Mission**

*The mission of Dixon Montessori Charter School (DMCS) is to achieve academic excellence for all students by blending Montessori education with California State Standards. DMCS supports its mission through low teacher-to-student ratios, family participation, multi-aged classrooms, a diverse curriculum and individualized learning for each student. DMCS is a tuition-free public school committed to developing socially responsible, life-long learners.*

**Vision**

- Our vision is to create a community of lifelong learners
- Our vision is to create a school that focuses of critical thinking, problem solving, innovative solutions and collaboration.
- Our vision is to create a school that is highly regarded for its academic excellence and for its contributions to the community in which it operates.
- Our vision is to provide a well-rounded education for our students focusing on academics as well as character development, social justice and tolerance.
- Our vision is that our students will be prepared for a positive transition to high school and college and will easily adapt to the community and the world around them
- Our vision is that as a school community we will support every child in each of their individual learning styles

**Values**

Collaboration Integrity Sustainability Enthusiasm Innovative

**Full Board Agenda**

- A. Call to Order – 6:34 PM
- B. Adjourn to Closed Session
  - a. Public Employee Evaluation
    - i. Title: Director
- C. Adjourn to Open Session
  - a. Announcements from Closed Session
    - i. Nothing to report and no actions taken.
    - ii. The meeting was called to order by the Board Chair at 7:07 PM.
  - b. Pledge of Allegiance
  - c. Roll Call
    - i.

Trustee	Presence
Dennis Ballance (Board Chair)	Present
Mary Ann Courville (Treasurer)	Absent
Dean Chrechriou (Secretary)	Present
Stephen Toms	Present
Kyle Felix (Vice Chair)	Present
Greg Tripp	Present
Yvette Seibert	Present
Joanne Green (Director)	Present

D. Approval of Agenda

- a. **MOTION** to approve agenda without amendments made by Dean Chrechriou, seconded by Stephen Toms. Motion carries, vote of 6-0.

E. Special Presentations

- a. Jacquie McMillan, 4-5 teacher, spoke regarding the recent Sutters Fort trip. Six 5<sup>th</sup> grade students made presentations on a wide variety of subjects using informational and compare-and-contrast essay formats.
- b. John Calise, Director of Facilities and Operations at Dixon Unified, presented the District's plan for upgrading District facilities, including the Silveyville Campus (DMCS).

F. Public Comments

- a. Shakeel Ajam commemorated the 50<sup>th</sup> anniversary of the Vietnam War.
- b. Miranda Barber commented on the use of Professor Projects in the Middle School.

G. Consent Agenda

- a. DMCS February 2016 Warrant Report
- b. DMCS March 2016 Warrant Report
- c. Meeting Minutes for February, 23<sup>rd</sup> 2016
- d. KBA Docusys lease agreement
  - i. **Motion** to approve the consent agenda without amendments made by Dean Chrechriou, seconded by Yvette Seibert. Motion carries, vote of 6-0.

H. Communications and Five Minute Reports

- a. Board Member Nominations – *Individuals may ask questions about serving on the Board, and individuals who have submitted a nomination form will be introduced to the Board.*
  - i. No questions and no nominations to consider at this time.
- b. Student Body Report – *This is a report from a representative of the student body organization. (Student Representative)*
  - i. Carson Schene, President of the Student Council, presented an update on the activities of the Middle School Leadership group.
- c. PTO Report (**PTO Chair**)
  - i. The PTO Chair updated the Board on recent PTO activities.
  - ii. The next PTO meeting will be held on May 10<sup>th</sup>, 2016 at 6:30 PM.
- d. Special Ed Report (**Amy Valenzuela**)
  - i. There are currently 50 active IEP's.
  - ii. Ms. Amy noted that DMCS is reaching out to Dixon High to help with the transition of 8<sup>th</sup> graders to high school.
  - iii. The Special Ed department has completed tri-annual reports.
- e. Staff Report (**Lara Perfecto**)
  - i. Lara Perfecto updated the Board on recent DMCS staff activities.
    1. The recent Dragonfly Dinner and Auction was well received by DMCS Staff.
    2. Parent-Teacher conferences went very well.
- f. Middle School Report (**Autumn Ernest**)
  - i. Autumn Ernest updated the Board on recent Middle School activities.
    1. The Middle School is working to make the transition to middle school as smooth as possible for incoming 6<sup>th</sup> graders.
    2. The Journalism Class finished up work on the DMCS yearbook.
- g. Tech Report (**Krista Purdom**)

- i. The 4/5 classrooms have had new, secure Chromebook shelves installed. The student-to-computer ratio in the 4/5's is 1-to-1.
  - h. Director's Report (**Joanne Green**)
    - i. Dates for the Strategic Planning Board Workshop were discussed. The meeting will take place on May 17<sup>th</sup>, 2016.
    - ii. The Board was informed about training dates for BoardDocs, a new board document management system. Training with the new software will take place on June 28<sup>th</sup>, 2016.
    - iii. Ms. Joanne gave the Board an update on enrollment numbers for next year and the current wait list.
- I. Board Reports
  - a. Finance Committee (**Joanne Green**)
    - i. Ms. Joanne and Board Treasurer Mary Ann Courville met to discuss and go over the budget.
    - ii. DMCS will budget for curriculum purchases before the end of the fiscal year.
    - iii. Dean Chrechriou mentioned that State education funding increases are still on hold.
  - b. Charter Advisory Committee (**Dean Chrechriou**)
    - i. Nothing to Report
- J. The Board will discuss and/or take action on the following items
  - a. New administrative position – The Board will discuss and take action on a new administrative position, Dean of Students. DISCUSSION/ACTION [**10 Minutes – Joanne Green**]
    - i. **MOTION** to approve the above action item made by Stephen Toms, seconded by Kyle Felix. Motion carries, vote of 5-0 with Dean Chrechriou abstaining.
  - b. Pay scales for 2016-2017 – Proposed pay scales for 2016-2017 academic year. DISCUSSION/ACTION [**15 Minutes – Joanne Green**]
    - i. Dennis Ballance and Greg Tripp recused themselves from the discussion.
    - ii. Motion to approve the above action item made by Dean Chrechriou, seconded by Stephen Toms. Motion carries, vote of 4-0 with Dennis Ballance and Greg Tripp abstaining.
  - c. 2016-2017 School Calendars – Academic, employee and special services calendars. DISCUSSION/ACTION [**10 minutes – Joanne Green**]
    - i. Discussion of 2016-17 school calendars, no action taken.
  - d. 2016-17 DUSD Facilities agreement – The Board will review and take action on the final DUSD facilities offer. DISCUSSION/ACTION [**10 minutes – Joanne Green**]
    - i. **MOTION** to approve the above action item made by Stephen Toms, seconded by Dean Chrechriou. Motion carries, vote of 6-0.
  - e. DMS contract – The Board will review and take action on a renewed contract with Delta Managed Services for back-end financial and human resources support. DISCUSSION/ACTION [**10 minutes – Joanne Green**]
    - i. **MOTION** to approve the above action item made by Dean Chrechriou, seconded by Greg Tripp. Motion carries, vote of 6-0.
  - f. Action Item / Master Calendar Review – The Board will review status of outstanding action items from previous meetings and Master Calendar items. DISCUSSION/ACTION. [**15 minutes – Dennis Ballance**]
    - i. The Board would like to see a survey created for staff members to give feedback about the DMCS Administration team. This would need to be scheduled for some time in May.
  - g. Student Achievement – The Board will discuss and take action on issues related to improving student achievement. DISCUSSION/ACTION. [**10 minutes – Board**]
    - i. Benchmark data report on hold until next Board meeting.
- K. Meeting evaluation

- L. The next regular meeting of the DMCS Governing Board will be held on May 24th, 2016.
- M. The meeting was adjourned at 9:45 PM.