



**GOVERNING BOARD MEETING MINUTES
DIXON MONTESSORI CHARTER SCHOOL
355 N. ALMOND ST. DIXON, CA 95630
FEBRUARY 23, 6:30PM REGULAR MEETING**

A Passion for Excellence

Mission

The mission of Dixon Montessori Charter School (DMCS) is to achieve academic excellence for all students by blending Montessori education with California State Standards. DMCS supports its mission through low teacher-to-student ratios, family participation, multi-aged classrooms, a diverse curriculum and individualized learning for each student. DMCS is a tuition-free public school committed to developing socially responsible, life-long learners.

Vision

- Our vision is to create a community of lifelong learners
- Our vision is to create a school that focuses of critical thinking, problem solving, innovative solutions and collaboration.
- Our vision is to create a school that is highly regarded for its academic excellence and for its contributions to the community in which it operates.
- Our vision is to provide a well-rounded education for our students focusing on academics as well as character development, social justice and tolerance.
- Our vision is that our students will be prepared for a positive transition to high school and college and will easily adapt to the community and the world around them
- Our vision is that as a school community we will support every child in each of their individual learning styles

Values

Collaboration Integrity Sustainability Enthusiasm Innovative

Full Board Agenda

- A. Call to Order – 6:35 PM
- B. Adjourn to Closed Session
 - a. Public Employee Evaluation
 - i. Title: Director
- C. Adjourn to Open Session
 - a. Announcements from Closed Session
 - i. Nothing to report and no actions taken.
 - ii. The meeting was called to order by the Board Chair at 7:04 PM.
 - b. Pledge of Allegiance
 - c. Roll Call
 - i.

Trustee	Presence
Dennis Ballance (Board Chair)	Present
Mary Ann Courville (Treasurer)	Present
Dean Crechriou (Secretary)	Present
Stephen Toms	Absent
Kyle Felix (Vice Chair)	Present
Greg Tripp	Absent (8:42PM)
Yvette Seibert	Present
Joanne Green (Director)	Present

- D. Approval Of Agenda
 - a. **MOTION** to approve agenda without amendments made by Mary Ann Courville, seconded by Dean Crechriou. Motion carries, vote of 5-0.
- E. Special Presentations
 - a. April Kemp made a presentation regarding the recent Science Fair. Three student representatives from the Middle School were on hand to present their projects.
- F. Public Comments
 - a. There were no comments from the public.
- G. Consent Agenda
 - a. DMCS January 2016 Warrant Report
 - b. Meeting Minutes -01-26-2016
 - i. **MOTION** to approve the consent agenda without amendments made by Dean Crechriou, seconded by Mary Ann Courville. Motion carries, vote of 5-0.
- H. Communications and Five Minute Reports
 - a. Board Member Nominations – *individuals may ask questions about serving on the Board, and individuals who have submitted a nomination form will be introduced to the Board.*
 - i. No questions and no nominations to consider at this time.
 - b. Student body report – *This is a report from a representative of the student body organization. (Student Representative)*
 - i. Haley Scott, VP of the Student Council, presented an update on recent Middle School activities, including an update on the recent 2 day visit of students from China.
 - c. PTO Report (**PTO Chair**)
 - i. The PTO chair updated the Board on recent PTO activities.
 1. The PTO recently paid \$600 for site beautification.
 2. The 4/5 bathrooms were recently painted and new mirrors have been ordered.
 3. A question was raised regarding the new DMCS sign at the front of the school and whether the school needs a contractor to install the sign because of insurance liability reasons. Issues regarding insurance liability will be looked into.
 4. The next PTO meeting is scheduled for March 8th, 2016.
 - d. Special Ed Board Report (**Amy Valenzuela**)
 - i. There are currently 51 active IEP's with 4 pending assessments.
 - e. Staff Report (**Melissa Moore**)
 - i. Lara Perfecto updated the Board on recent staff activities.
 1. DMCS held its 6th Merit Rally on January 29th, the theme was "Hard Work".
 2. The 3rd installment of iReady ELA/math benchmark assessments are being administered.
 3. Sharing Night and the Science Fair were both held on February 4th, 2016.
 - f. Middle School Report (**April Kemp**)
 - i. April Kemp updated the Board on recent Middle School activities.
 1. The Science Fair was held on February 4th, 2016.
 2. We had a recent visit of students from an English speaking school in China. Mrs. Kemp shared a few gifts that were received from the Chinese school.
 3. The Graduation and Celebration Planning Committee has started planning.
 4. DMCS eighth graders have begun the process of interaction with Dixon High School in preparation for their freshman year.
 - g. Technology Report (**Krista Purdom**)
 - i. The technology report is appended to Item H8 (Directors Report)
 - h. Directors Report (**Joanne Green**)
 - i. A recent Staff survey was held with another survey scheduled for March.
 - ii. Current enrollment is 409.
 - iii. DUSD including DMCS in overall Safety Audit and Plan and the first meeting was held on January 29th, 2016.
- I. Board Reports

- a. Finance committee **(5-minutes – Joanne Green)**
 - i. Monthly Budget Update- DMCS 2015-16 Second Interim Budget (Final)
 - 1. The point was raised that this item should have been an action item and placed under section J.
 - 2. Mary Ann Courville suggested the Board can vote to make it an action item, Dean Crechriou suggested to go ahead but to receive clarification from council.
 - a. **MOTION** to approve as an action item made by Mary Ann Courville, seconded by Kyle Felix. MOTION carries, vote of 5-0.
 - b. **MOTION** to approve action item made by Dean Crechriou, seconded by Mary Ann Courville. MOTION carries, vote of 5-0.
 - b. Charter Advisory Committee **(5 minutes – Dean Crechriou)**
 - i. The next Charter Advisory Committee meeting will be held on March 24th, 2016.
- J. The Board will discuss and/or take action on the following items
 - a. 2016-2017 School Calendar – *The Board will review and take action on the proposed school calendar.* DISCUSSION/ACTION **(15 Minutes – Joanne Green)**
 - i. **MOTION** to approve 2016-2017 Calendar with stipulation to alter the calendar once DUSD approves their calendar made by Dean Crechriou, seconded by Mary Ann Courville. Motion denied, vote of 5-0.
 - ii. **MOTION** to approve calendar as a provisional calendar made by Dean Crechriou, seconded by Mary Ann Courville. Motion passes, vote of 5-0.
 - b. 2016-2017 Facilities Offer - *The Board will review and take action on the Dixon Unified School District facilities offer.* DISCUSSION/ACTION **(15 Minutes – Joanne Green)**
 - i. Our reply to the facilities offer from DUSD must be delivered no later than March 1st, 2016.
 - ii. Questions were raised as to what accounts for the increase in operational costs.
 - c. Annual Audit Acceptance - *The Board will review the audit management recommendations and take action to accept the audit letter.* DISCUSSION/ACTION **(10 Minutes – Joanne Green)**
 - i. There were no findings or recommendations.
 - ii. **MOTION** to accept the annual audit recommendations made Mary Ann Courville, seconded by Greg Tripp. Motion carries, vote of 6-0.
 - d. Action Item / Master Calendar Review – *The Board will review the status of outstanding action items from previous meetings and Master Calendar items.* DISCUSSION/ACTION. **(15 Minutes – Dennis Ballance)**
 - i. Update line 20 to reflect provisional approval of 2016-17 school calendar and remove line 25.
 - ii. No action items.
 - e. Student Achievement – *The Board will discuss and take action on issues related to improving student achievement.* DISCUSSION/ACTION. **(20 Minutes – Board)**
 - i. iReady benchmark #3 is in its finishing stages. Data will be available for the next Board Meeting.
 - ii. Data on higher achieving students will be pulled out and made available for the next Board Meeting.
- K. Meeting evaluation
 - a. Dean Crechriou distributed meeting evaluation surveys to meeting attendees.
- L. The next regular meeting of the DMCS Governing Board will be held on March 22, 2016.
- M. The meeting was adjourned at 9:13 PM.