



GOVERNING BOARD MEETING AGENDA
DIXON MONTESSORI CHARTER SCHOOL
355 N. ALMOND ST. DIXON, CA 95620, ROOM 6

DECEMBER 8, 2015, 6:30PM REGULAR MEETING

A Passion for Excellence

Mission

The mission of Dixon Montessori Charter School (DMCS) is to achieve academic excellence for all students by blending Montessori education with California State Standards. DMCS supports its mission through low teacher-to-student ratios, family participation, multi-aged classrooms, a diverse curriculum and individualized learning for each student. DMCS is a tuition-free public school committed to developing socially responsible, life-long learners.

Vision

- Our vision is to create a community of lifelong learners.
- Our vision is to create a school that focuses on critical thinking, problem solving, innovative solutions and collaboration.
- Our vision is to create a school that is highly regarded for its academic excellence and for its contributions to the community in which it operates.
- Our vision is to provide a well-rounded education for our students focusing on academics as well as character development, social justice and tolerance.
- Our vision is that our students will be prepared for a positive transition to high school and college and will easily adapt to the community and the world around them.
- Our vision is that as a school community we will support every child in each of their individual learning styles

Values

Collaboration Integrity Sustainability Enthusiasm Innovative

Full Board Agenda

- A. Call to Order – 6:30 PM
- B. Adjourn to Closed Session
 - B1. Public Employee Evaluation
 - i. Title: Director
- C. Adjourn to open session
 - C1. Announcements from Closed Session
 - i. Nothing to report and no actions taken.
 - ii. The meeting was called to order by the Board Chair at 7:13 PM.
 - C2. Pledge of Allegiance
 - C3. Roll call
 - i.



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Trustee	Presence
Dennis Ballance (President)	Present
Mary Ann Courville	Present
Dean Crechriou (Secretary)	Present
Vicki Gracia (Treasurer)	Present
Stephen Toms	Present
Joanne Green (Director)	Present

D. Approval of Agenda

D1. **MOTION** to approve agenda without amendments made by Dean Crechriou, seconded by Vicki Gracia. Motion carries, vote of 5-0.

E. Special Presentations (Board approval)

E1. There were no special presentations this evening.

F. Public Comments: *The public may address the DMCS Governing Board regarding any item within the board's jurisdiction whether or not that item appears on the agenda. In all cases the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure the agenda is completed. The Board will listen to any comments but is not permitted to respond other than to ask clarifying questions.*

F1. There were no public comments.

G. Consent Agenda: *Items on the consent agenda are considered to be routine and are enacted by the Board in one motion. Discussion only occurs if members of the Board, staff, or public request specific items be discussed or removed and placed under action items for the current or a future Board meeting.*

G1. Warrant report for November, 2015

G2. Meeting minutes for November 17, 2015

i. **MOTION** to approve the consent agenda without amendments made by Stephen Toms, seconded by Mary Ann Courville. Motion carries, vote of 5-0.

H. Communications

H1. Board Member Nominations – *individuals may ask questions about serving on the Board, and individuals who have submitted a nomination form will be introduced to the Board.*

H2. Five Minute Reports – *Representative reports and updates* **[Joanne Green]**

i. Student body report – *This is a report from a representative of the student body organization.* **[Student Representative]**



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1. The middle school students have been preparing for the dance on December 11th.
2. Leadership students volunteered at the Downtown Christmas Tree Lighting. They ran a booth for “DC Bound” students. They entertained the children waiting in line to see Santa. They assisted with the popcorn booth.

ii. PTO report [**PTO Chair**]

1. Teacher Requests: A rug will be purchased for Mrs. Johnson’s class, a “KidBlog” subscription was reimbursed for Mrs. Perfecto’s class, art supplies will be bought for middle school students, and the final materials will be purchased for the “Stomp Music” kit.
2. The PTO is working on signage for the front of the school.

iii. Special Education report [**Amy Valenzuela**]

1. There are 44 active IEPs and 9 pending assessments.

iv. Staff report - *Board and staff discuss items of mutual interest.* [**Melissa Moore/Lara Perfecto**]

1. We had our 4th MERIT rally on Friday, November 20th. The theme was “Gratitude.”
2. We discussed the Dragonfly Dinner and Auction and were given deadlines to support the success of the event.
3. Ms. Guadalupe shared an article about transgender students and our role in supporting the rights of students.
4. Ms. Sheri and Ms. Jacquie discussed the procedures for the 4-8th Spelling Bee.

v. Middle school report [**April Kemp**]

1. Mrs. Kemp took some middle school students out to shop for the supplies needed for the “Fire and Ice” dance.
2. The leadership team helped with the recycling project and the DMCS “Recycling Poster Contest.”
3. The middle school team is getting ready for progress reports. Families were notified this week if their child had a grade below a “C” in any of their core classes.
4. Science: The Science Fair has begun for all 6-8th grade students. The project is due at the end of January.
5. Math: 6th grade students are working on ratios, fractions, and percentages. In 7th grade they are working on integers. 8th graders are working on graphing.



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6. Music: The band students held a concert for 2/3 students. The choir performed at the “Festival of Trees” and at the “Downtown Christmas Tree Lighting.”
 7. Art: Students are working on “Pop Art,” self-portraits, and collages.
 8. Technology: Students are working on using technology to create a timeline. Middle School students have learned how to write a letter and address an envelope. They wrote letters to 4th and 5th grade students. This week is the “Hour of Code,” and students are celebrating by learning how to program.
- vi. Technology report **[Krista Purdom]**
1. Ms. Joanne and Ms. Krista met to discuss technology needs and how to carry out the plan of a one-to-one chrome book ratio in the 4/5 classrooms.
- vii. Director’s report – *This is a presentation of information and activities which have occurred since the previous Board meeting.* **[Joanne Green]**
1. Staff Survey
 - a. Ms. Joanne discussed the Staff Survey that was sent out last month. The staff has expressed a high interest in professional development, access to materials, and continuing to work on communication.
 - b. Stephen Toms suggested that we add to the survey an opportunity for staff to give any other feedback or suggestions at the end.
 - c. Dennis Ballance commented that there is not necessarily a correlation between the survey results and the comments.
 2. Each certificated teacher was given \$500 to cover the cost of supplies!
 3. Ms. Joanne will be attending the DUSD Board Meeting on Thursday to make our proposed enrollment changes. Mr. Ben will also attend the meeting to give an update about the community outreach that we have been doing as a school.
- I. Board Reports – *Board members report on activities taken by committees in which they participate.*
1. Charter advisory committee **[5 Minutes - Dean Crechriou]**
 - i. There are no updates at this time. The next meeting will be held on Thursday, December 17th.
- J. The Board will discuss and/or take action on the following items:
- J1. Board member appointment – *Consideration and appointment of new board member. Kyle Felix has presented a Statement of Interest.* DISCUSSION/ACTION **[10 Minutes – Dennis Ballance]**



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- i. **MOTION** to approve the appointment of Kyle Felix made by Mary Ann Courville, seconded by Dean Crechriou. Motion carries, vote of 5-0.
- J2. Election of Board officers – *The Board will elect new officers for the 2016 calendar year.*
DISCUSSION/ACTION [10 Minutes – Dennis Ballance]
- i. Chair: Dennis Ballance
 1. **MOTION** to approve Dennis Ballance as Board Member Chair made by Stephen Toms, seconded by Mary Ann Courville. Motion carries, vote of 5-0.
 - ii. Vice Chair: Kyle Felix
 1. **MOTION** to approve Kyle Felix as Vice Chair made by Mary Ann Courville, seconded by Stephen Toms. Motion carries, vote of 5-0.
 - iii. Secretary: Dean Crechriou
 1. **MOTION** to approve Dean Crechriou as Secretary made by Stephen Toms, seconded by Vicki Gracia. Motion carries, vote of 5-0.
 - iv. Treasurer: Mary Ann Courville
 1. **MOTION** to approve Mary Ann Courville as Treasurer made by Stephen Toms, seconded by Vicki Gracia. Motion carries, vote of 5-0.
- J3. Approval of First Interim Budget – *The Board will review and take action on the first interim budget, due Dec 15.* DISCUSSION/ACTION [15 Minutes – Joanne Green]
- i. Dean Crechriou made a suggestion to begin purchasing supplies for the following school year in the spring instead of waiting until July for that budget item.
 1. **MOTION** to approve the First Interim Budget made by Dean Crechriou, seconded by Stephen Toms. Motion carries, vote of 5-0.
- J4. Action Item / Master Calendar Review – *The Board will review status of outstanding action items from previous meetings and Master Calendar items.* DISCUSSION/ACTION. [15 Minutes – Dennis Ballance]
- i. Suggestions were made to discuss the “Master Meeting Calendar” in November and to move the “Asset Inventory Review” to January.
- J5. Student Achievement and Student Discipline– *The Board will discuss and take action on issues related to improving student achievement, and effective discipline policy.*
DISCUSSION/ACTION. [20 Minutes – Board]
- i. Ms. Joanne expressed that she feels strongly that a certain number of referrals should not lead to a larger consequence. She feels that a better approach is putting in a variety of strategies to support student success, and to treat each situation individually.
 - ii. Both Dean Crechriou and Stephen Toms commented that they feel that there does need to be some “limit” to our consequences. Dean feels that the consequences need to be consistently enforced, particularly in the upper grades.



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- iii. Dennis Ballance shared the DUSD strategy for students that have frequent behavior problems.
 - iv. Mary Ann Courville commented that we might want to consider explaining the due process for consequences to all families so that there is a common understanding.
- K. Meeting evaluation – *The Board will conduct a self-evaluation on meeting and materials effectiveness in order to improve future meetings.*
- L. The next regular meeting of the DMCS Governing Board will be held on January 28, 2016.
- M. Adjournment at 9:13 PM.