



Meeting Minutes
GOVERNING BOARD MEETING AGENDA
DIXON MONTESSORI CHARTER SCHOOL
355 N. ALMOND ST. DIXON, CA 95620, ROOM 6
JANUARY 26, 2016, 6:30PM REGULAR MEETING

A Passion for Excellence

Mission

The mission of Dixon Montessori Charter School (DMCS) is to achieve academic excellence for all students by blending Montessori education with California State Standards. DMCS supports its mission through low teacher-to-student ratios, family participation, multi-aged classrooms, a diverse curriculum and individualized learning for each student. DMCS is a tuition-free public school committed to developing socially responsible, life-long learners.

Vision

- Our vision is to create a community of lifelong learners.
- Our vision is to create a school that focuses on critical thinking, problem solving, innovative solutions and collaboration.
- Our vision is to create a school that is highly regarded for its academic excellence and for its contributions to the community in which it operates.
- Our vision is to provide a well-rounded education for our students focusing on academics as well as character development, social justice and tolerance.
- Our vision is that our students will be prepared for a positive transition to high school and college and will easily adapt to the community and the world around them.
- Our vision is that as a school community we will support every child in each of their individual learning styles

Values

Collaboration Integrity Sustainability Enthusiasm Innovative

Full Board Agenda

- A. Call to Order – 6:30 PM
- B. Adjourn to Closed Session
 - B1. Public Employee Evaluation
 - i. Title: Director
- C. Adjourn to open session
 - C1. Announcements from Closed Session
 - i. C2.Nothing to report and no actions taken.

ii. C3.The meeting was called to order by the Board Chair at 6:59 PM.

C2. Pledge of Allegiance

C3. Roll call

i.

Trustee	Presence
Dennis Balance (President)	Present
Kyle Felix (Vice Chair)	Present
Mary Ann Courville (Treasurer)	Present
Dean Crechriou (Secretary)	Present
Stephen Toms	Present
Greg Tripp	Present
Joanne Green (Director)	Present

D. Approval of Agenda

D1. **MOTION** to approve agenda with amendments made by Stephen Toms, seconded by Dean Crechriou. Motion carries, vote of 6-0.

E. Special Presentations

E1. 2nd/3rd grade teachers Jacquie McMillen and Sheri Luney gave a presentation about the school Spelling Bee. Spelling Bee winners Caitlyn Hendershot and Natasha Ajam were present and were congratulated by the Board.

F. Public Comments: *The public may address the DMCS Governing Board regarding any item within the board's jurisdiction whether or not that item appears on the agenda. In all cases the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure the agenda is completed. The Board will listen to any comments but is not permitted to respond other than to ask clarifying questions.*

F1. There were no public comments

G. Consent Agenda: *Items on the consent agenda are considered to be routine and are enacted by the Board in one motion. Discussion only occurs if members of the Board, staff, or public request specific items be discussed or removed and placed under action items for the current or a future Board meeting.*

G1. Warrant report for December, 2015

G2. Meeting minutes for December 9, 2015

G3. Meeting minutes for December 17, 2015 – Special Meeting

i. G3. **MOTION** to approve the consent agenda without amendments made by Dean Crechriou, seconded by Mary Ann Courville. Motion carries, vote of 6-0.

H. Communications

H1. Board Member Nominations – *individuals may ask questions about serving on the Board, and individuals who have submitted a nomination form will be introduced to the Board.*

H2. Five Minute Reports – *Representative reports and updates* **[Joanne Green]**

i. Student body report – *This is a report from a representative of the student body organization.* **[Student Representative]**

1.. Middle School student Carson Schene made a presentation about the recent anti-bullying assembly and how it affected him and his classmates. The middle-schoolers are performing skits to demonstrate the best ways to deal with bullying.

ii. PTO report **[PTO Chair]**

1. The PTO will make upgrades to the student restrooms on February 20th.
2. A refrigerator has been approved for the teachers lounge.
3. The double doors to the MPR will be painted blue with a school logo.

iii. Special Education report **[Amy Valenzuela]**

1. There are 48 active IEP's and 6 pending assessments.

iv. Staff report - *Board and staff discuss items of mutual interest.* **[Melissa Moore/Lara Perfecto]**

1. We had our Winter Sing on Thursday, December 17th.
2. We had our 5th MERIT rally on ??????. The theme was "Kindness."
3. Ms. Perfecto discussed the recent anti-bullying assembly.
4. Ms. Perfecto reported on our recent Staff meetings.
5. A Staff survey was sent out and is due on Friday, January 29th.

v. Middle school report **[April Kemp]**

1. We had our Middle School Dance on Friday, December 11th. Pictures are posted on the DMCS website

2. Middle School Leadership met with Michael Pritchard to discuss the best ways help those who are being bullied. They will be working on the conflict resolution unit for the next 6 weeks.

3. Mrs. Kemp discussed the reward program for MERIT. Lunch from Taco Bell will be served Friday, December 29th.

vi. Technology report [**Krista Purdom**]

1. 30 HP laptops and 90 Chromebooks have been delivered.

2. New locking cabinets have been ordered for the 4/5 classrooms.

vii. Director's report – *This is a presentation of information and activities which have occurred since the previous Board meeting.* [**Joanne Green**]

1. Current enrollment is 412.

2. We have received upwards of 70 enrollment applications for the 2016-17 school year.

3. The P1 attendance report was generated and turned in to DUSD

4. Staff surveys were sent out

5. Professional Development

a. YMC symposium on January 28th

b. Joanne Green and Chris Wolf attended a collaborative meeting for the annual LCAP report

c. Ms. Joanne will be attending CBO trainingg on ????

6. Ms. Joanne will be meeting with school safety consultants that were hired through DUSD

I. Board Reports – *Board members report on activities taken by committees in which they participate.*

I1. Finance committee [**5 Minutes – Joanne Green**]

i. Monthly budget update-

A. Ms. Joanne gave a brief rundown of what to look for for the new Board members

B. The 2nd Interim Budget is due March 15th

I2. Charter Advisory Committee [**5 Minutes - Dean Crechriou**]

i. The Charter Advisory Committee met on December ____.

ii. Dean Crechriou felt that the meeting was a good discussion and moving forward we will get more parental involvement.

J. The Board will discuss and/or take action on the following items:

J1 . LCAP – *The board will review and discuss the progress on the 8 state priorities as related to the LCAP.* DISCUSSION [15 Minutes – Joanne Green]

i. Ms. Joanne shared details of the LCAP collaborative meeting she attended at the Solano County Office of Education.

J2. Enrollment policy – *The Board will review the newly adopted enrollment policy and discuss strategies for improving diversity in the application pool.* DISCUSSION [15 Minutes – Joanne Green]

i. Ms Joanne attendend the DUSD Board meeting on ____ and gave an update on the presentation and discussion as it relates to enrollment at DMCS.

J3. Board Member Appointment - *Consideration and appointment of new board member. Yvette Seibert has presented a Statement of Interest.* DISCUSSION/ACTION [10 Minutes – Dennis Ballance]

i. **MOTION** to approve the appointment of Yvette Siebert made by Dean Crechriou, seconded by Greg Tripp. Motion carries, vote of 6-0.

J4. Annual audit report – *Review the annual audit report and any findings.* DISCUSSION [10 Minutes – Joanne Green]

i. DMCS is scheduled to be audited in June of 2016

ii. Dean suggested that we work closely with the auditor to confirm the data is correct.

J5. Strategic Planning – *Discuss assembling a committee to review and potentially revise the school's mission and vision statements.* DISCUSSION/ACTION [10 Minutes – Dennis Ballance]

i. There was a discussion and exchange of ideas about how best to assemble a committee to revise the schools mission and vision statements.

ii. The general feeling among those present is that the school needs a more concise mission/vision statement

iii. One thought was to make it a workshop with a meeting date in late February or March, with the mission to draw up ideas which would be voted on at a later date.

J6. Action Item / Master Calendar Review – *The Board will review status of outstanding action items from previous meetings and Master Calendar items.* DISCUSSION/ACTION. **[15 Minutes – Dennis Ballance]**

i. No update at this time

J7. Student Achievement – *The Board will discuss and take action on issues related to improving student achievement.* DISCUSSION/ACTION. **[20 Minutes – Board]**

i. Ms. Amy presented benchmark data from iReady that shows growth and gains in student achievement.

ii. Dean mentioned that he would like to see the numbers broken down by top and bottom groups and would like to know who is influencing the growth the most.

iii. Ms. Autumn shared her thoughts on iReady and how she measures proficiency and growth.

K. Meeting evaluation – *The Board will conduct a self-evaluation on meeting and materials effectiveness in order to improve future meetings.*

i. Dennis Ballance asked for feedback on how the web-based agenda program was working out

L. The next regular meeting of the DMCS Governing Board will be held on February 23rd, 2015.

M. Adjournment at 9:50 PM.