



GOVERNING BOARD MEETING MINUTES
APPROVED AND OFFICIAL
DIXON MONTESSORI CHARTER SCHOOL
355 N. ALMOND ST. DIXON, CA 95620, Room 5
January 28, 2014 – 7:00 PM – REGULAR MEETING

Action Summary

1. Motions.
2. Recommendations

Meeting Minutes

- A. Call to order
 - a. The meeting was called to order by the Board Chair at 7:05.
 - b. Pledge of Allegiance
- B. Roll call
 - a.

Trustee	Presence
Dennis Ballance	present
Mary Ann Courville	present
Dean Crechriou	present
Vicki Gracia (Treasurer)	present
Sonia Green (Secretary)	present
Stephen Toms (President)	present
Joanne Green (Director)	present

- C. Approval of Agenda
 - a. **MOTION** to approve agenda with amendments. Motion made by Sonia Green, seconded by Mary Ann Courville. Motion carries, vote of 6-0.
- D. Public Comments:
 - a. No Comments
- E. Communications—The board discussed and/or took action on the following items:
 - E1. ~~Student body report—This is a report from a representative of the student body organization.~~
 - E2. PTO Report



- a. Teacher requests have been granted and all monies have been used up by teachers and the PTO is happy to have the requests coming in.
- b. Bulb sales are coming up and all the sales will be used for the decompressed granite in the school garden.
- c. Lego night is this Friday and all families are welcome to join and stay with their child. Please do not drop off kids and leave!

E3. Special Education Report

- a. There are 48 current active IEPs, 1 pending and currently about 16% of our student population.
- b. The Learning Center for middle school has been implemented and is working well.
- c. Transition Meetings for all outgoing 8th graders will take place on the receiving campus and parents are invited to attend.

E4. Board/staff discussions - *Board and staff discuss items of mutual interest*

- a. Staff Report—today was the 96th day of school, the school-wide testing window is coming up starting and starts Feb 17th. PBIS trainings are taking place during CPT (BE safe, BE responsible, BE respectful), teachers are working with new referral forms. K/1—Charlotte's Web is coming up, they are currently studying penguins. 2/3—Charlotte's Web field trip is also coming up, learning multiplication/division facts are in full force. 4/5—Sutter's Fort is tonight, they have implemented a Mastery Club to challenge students to go above and beyond and the students love it. MS—chemistry labs are exciting students. Music—cultural music lessons and recorders are being utilized, the band concert is in February.

E5. Director's Report - *This is a presentation of information and activities which have occurred since the previous Board meeting.*

- a. Benchmark Testing results show weaknesses and we are working to close those gaps.
- b. Data Works may be an option to go with for the new testing options. Dean Crechriou mentioned that they may have competitive options for benchmark testing.
- c. Our current ADA is 94.4%, the lowest that it has been in a long time. Therefore Attendance Review Board Meetings will begin next week. Vicki Gracia, Joanne, Shanna Currie and a truant officer will be present.
- d. Public comment (from a parent) mentioned that they were unaware of the number of days that would be considered truant. Maybe it should be sent out again! Mary Ann Courville mentioned that it may be helpful to resend out after Christmas.
- e. Stephen Toms asked that this update (number of students who are being called to the Attendance Review Board) be included in the Director's Report because it financially and educationally affects the well-being of the students and school.
- f. Current enrollment is 392 and the budget still looks great! Our current Open Enrollment count is at 50!!

F. Board Reports



F1. Finance committee

- a. Monthly budget update.
 - i. A few staffing changes have adjusted the budget slightly.
 - ii. Joanne is able to pull up on APTA how much is being spent on Common Core.
 - iii. \$7000 is left to be spent on technology.

G. Consent Agenda: *Items on the consent agenda are considered to be routine and are enacted by the board in one motion. Discussion only occurs if members of the board, staff, or public request specific items be discussed or removed and placed under action items for the current or a future board meeting.*

- a. Motion to approve the consent agenda was made by Dean Crechriou, second by Mary Ann Courville, and vote passes, 5-0, with 1 abstained (Dennis Ballance abstains due to not completely reading all documents).

G1. Warrant report for Warrant report for November 2013

G2. Warrant report for December 2013

G3. Meeting minutes for December 5, 2013

G4. Meeting minutes for December 17, 2013

H. The Board will discuss and/or take action on the following items:

H1. Charter renewal – *Update on charter renewal process.* DISCUSSION/ACTION. **[15 Minutes]**

- a. The Charter has been sent into the lawyers with a significant amount of editing in the curriculum portion.
- b. Joe Depalo and Andrew Bloom (current DUSD board members) have confirmed tours of DMCS.
- c. NO action taken.

H2. Brown Act update – *Review Brown Act amendments per SB 751.* DISCUSSION/ACTION. **[5 Minutes]**

- a. NO action taken.

H3. Special Education Presentation – *Presentation on the Special Education process.* DISCUSSION. **[30 Minutes]**

- a. Amy Valenzuela presented a fantastic PowerPoint to give details on IDEA and Special Education. She also presented a sample IEP and explained the sections.

H4. DUSD Prop 39 Agreement – *Review and discuss DUSD proposal.* DISCUSSION/ACTION. **[20 Minutes]**

- a. The lawyers are currently looking over the final draft.
- b. No action taken.



H5. Executive contract – *Board discussion and possible approval of executive contract amendment.* DISCUSSION/ACTION **[20 Minutes]**

- a. Dennis was to be in contact with YMC and that compensation update should be retroactively applied to the executive contract.
- b. **ACTION** to approve that an increase is warranted to the executive director based on the evaluation done by the school boardmade by Mary Ann Courville , second by Vicki Gracia, passes 5 – 0, and 1 absent (Dennis Ballance).
- I. Meeting evaluation – *The Board will conduct a self-evaluation on meeting and materials effectiveness in order to improve future meetings.*
- J. Evaluation did not take place due to lack of copies.
- K. The next regular meeting of the DMCS Governing Board will be held on Tuesday, February 25, 2014, at 7:00, in Room 1.
- L. Adjournment of open session at 10:02.
- ~~M. Closed Session~~
- ~~N. Return to open session at_____.~~
- ~~O. Adjournment~~