



GOVERNING BOARD MEETING MINUTES  
DIXON MONTESSORI CHARTER SCHOOL  
355 N. ALMOND ST. DIXON, CA 95620, MPR  
May 28, 2013 – 7:30 PM – REGULAR MEETING

Action Summary

1. Motions
  - a. Consent agenda approved
2. Recommendations
  - a. None

Meeting Minutes

- A. Call to order
  - a. The meeting was called to order by the Board Chair at 7:33 PM.
- B. Roll call

Trustee	Presence
Dennis Ballance (President)	Present
Mary Ann Courville	Present
Dean Crechriou	Present
Vicki Gracia (Treasurer)	Present
Sonia Green	Present
Stephen Toms (Secretary)	Present
Joanne Green (Director)	Present

- C. Approval of Agenda
  - a. Motion to approve agenda with removal of E2 made by Dean Crechriou, 2<sup>nd</sup> by Stephen Toms. Motion carries, vote 6-0
- D. Public Comments:
  - a. No comments
- E. The board discussed and/or take action on the following items:
  - E1. Director's Report:
    - a. DUSD working with us on summer clean up. Classroom door locks to be changed first part of summer.
    - b. Year-end survey sent out May 27<sup>th</sup>
    - c. Bob Elliot from Hosaka is scheduled to perform our audit on June 3<sup>rd</sup>



- d. Initial Community Outreach calendar was presented
- e. Discussed the necessity of the Site Council and recruitment options
- f. DMCS will no longer partner with Revolution Foods and working on contract with DUSD and Sedexo Foods for next year.
- g. Summary of fundraising activities (Goal \$5,000)

Date	Event	Funds Raised
April 17 <sup>th</sup>	Papa Murphy's Pizza Night	\$163.00
April 27 <sup>th</sup>	Dixon Community Block Party	\$160.00
May 15 <sup>th</sup>	Papa Murphy's Pizza Night	1TBD
May 17 <sup>th</sup>	DMCS: Free Dress Day	\$246.00
May 18 <sup>th</sup>	Tri-Tip Dinner	~ \$1,500.00
-	Other (Cans, Zumba, Cards)	\$226.00
-	Donations from Families	~ \$1,115.00
<b>Totals</b>		<b>\$3,445.00</b>

- h. Working with PTO to organize 2013 – 2014 fundraising activities
- i. CDE approved our calendar with modified 12:15 Wednesday release time
- j. Discussion on budget projections and updates on state funding

E2. Student Body Report:

- a. No updates

E3. PTO Update:

- a. Elections held and D.E. will remain president for 1 more year
- b. PTO working with director to help increase fundraising and volunteerism
- c. Working to increase visibility of PTO membership
- d. PTO budget looks good, although a little over plan due to donations to school
- e. Main 2013 – 2014 fundraisers will be targeting technology needs

E4. Special Education Report:

- a. 0 overdue IEPs in SEIS
- b. 40 active IEP's as of 5/28/13

E5. Board / Staff Discussions:

- a. No comments

F. Board Committee Reports:



- a. Sponsorship Committee: Draft document under development, will send to Board for review next month.
- G. Consent Agenda: Motion to approve the consent agenda made by Vicki Gracia and 2<sup>nd</sup> by Sonia Green. Motion carries, vote 6-0
- G1. Warrant Report for April 2013
  - G2. Approve meeting minutes for March 12, 2013
  - G3. Approve meeting minutes for April 10, 2013 special meeting
  - G4. Approve meeting minutes for April 23, 2013
  - G5. Approve appointment of Mary Ann Courville as Board Member
- H. The Board discussed and/or took action on the following items:
- H1. Sonia Green completed Brown Act training with attendance of YM&C workshop on 5/23/13. Sonia and Joanne Green provided summary of workshop to Board.
  - H2. Employee Policies Handbook has been sent back to YMC with minor changes.
  - H3. Director review process: former Board member Debbie Knox started work on director assessment, Sonia Green to finalize policy.
  - H4. Discussed the need for an external complaint process; will reference DUSD policy on complaints as a benchmark.
- I. The next regular meeting of the DMCS Governing Board will be held on July 1, 2013
- J. Adjournment of open session at 9:17 PM
- K. Closed Session
- K1. Public employee evaluation  
Position: Certified staff
- L. Public Session
- a. The meeting was reconvened to open session at 9:43 PM
  - b. Public report on action taken in closed session
    - i. No action taken
- M. Adjournment
- a. The meeting was adjourned at 9:43 PM.