

Dixon Montessori Charter School  
**Enrollment Checklist**  
 2012-2013

OFFICE USE ONLY	
Date:	_____
Time:	_____
Initials:	_____

**STUDENT INFORMATION**

2012/2013 Grade: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ *(Child must be 5 yrs old on or before November 1, 2012 to be admitted to kindergarten)*

Does this child have a sibling currently enrolled at DMCS:  NO  \*YES

\*If yes, sibling Name(s): \_\_\_\_\_

School District of Residency:

Dixon  Other - Residency District & Boundary School name: \_\_\_\_\_

If Dixon, which Boundary School of Attendance do you reside in:

Anderson  Gretchen Higgins  Tremont  CA Jacobs *(for 7<sup>th</sup> & 8<sup>th</sup> grade only)*

**PARENT/GUARDIAN INFORMATION**

Parent/Guardian Name(s): \_\_\_\_\_

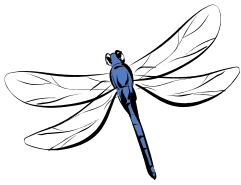
Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Main Contact Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Alt. Contact Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_

DMCS will serve students in grades Kindergarten through Eighth during the 2012-2013 school year.

This enrollment checklist for your child must be returned to the Dixon Montessori Charter School office no later than noon on Wednesday, February 15<sup>th</sup>, 2012 to be entered in the initial enrollment period. If the number of pupils who wish to attend the school exceeds the school's capacity at any grade level, enrollment shall be determined by public random drawing in accordance with the enrollment preferences mandated by the State Board of Education and the California Department of Education. Notification of enrollment will be made no later than Friday, March 2<sup>nd</sup>, 2012. Packets received after noon on February 15<sup>th</sup> will not be part of the first round of enrollment, but will be enrolled as space is available or placed on the wait list for the 2012-2013 school year.

All students who are accepted for admission into DMCS will be notified at the contact information you have provided above. A registration packet, which requests further information about the pupil and documentation of the information provided above (i.e. birth certificate, immunizations, medical information) will be available for pick up in the school office after notification. The registration packet **MUST** be returned with all required documentation by the date provided in the registration packet to secure the student's enrollment in the school.



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### **Priority Enrollment Information**

DMCS will serve students in grades Kindergarten through eighth during the 2012-2013 school year.

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### **Enrollment Policy**

The goal of the Dixon Montessori Charter School (DMCS) is to attract, enroll and retain the broadest spectrum of students and families representing Dixon's diverse community. DMCS is nonsectarian in its programs, admission policies, employment practices and all other operations. DMCS does not charge tuition and does not discriminate on the basis of the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics). While DMCS is open to any student in the state pursuant to charter law, space in the school is limited. For the 2012-2013 academic year, DMCS will enroll approximately 360 students in grades K – 8th.

Parents or guardians wishing to enroll a child at DMCS for the 2012-2013 academic year may pick up an enrollment checklist at 355 N. Almond Street. Applicants wishing to be placed during the initial enrollment window must return a completed enrollment checklist no later than noon, February 15<sup>th</sup>, 2011. Packets received after this date will be considered if space is still available; if no space is available students will be placed on a wait list. Once placement has been offered to a student a registration packet will be made available to the family and must be returned complete in order for a child to be placed at DMCS.

Enrollment is **NOT** granted on a first come, first served basis. The Charter School shall admit all pupils who wish to attend the school subject to its capacity. If the number of pupils who wish to attend the school exceeds the school's capacity at any grade level, enrollment shall be determined by public random drawing in accordance with the State Board of Education and California Department of Education guidelines.

If you have questions regarding enrollment, please contact the school at (707) 678-8953.